# RESOURCES FOR FINDING AN INTERNSHIP IN THE ARTS

# VISIT THE OFFICE OF THE ARTS WEBSITE + FOLLOW US ON FACEBOOK

for an alphabetical database of NYC arts institutions that offer internships + updates about new opportunities.

www.hunter.cuny.edu/arts

www.facebook.com/ArtsAtHunter

#### **CHECK OUT**

our (regularly updated!)
listing of current arts internships
available to Hunter students.

bit.ly/HunterArtsInternships

### VISIT HUNTER'S CAREER DEVELOPMENT SERVICES

for help on your resume and cover letter.

Room 805, East Building

www.hunter.cuny.edu/studentservices/cds

### START WITH HUNTER'S CULTURAL PARTNERS:

- The Academy of American Poets www.poets.org
- The Actors Company Theatre www.tactnyc.org
- The Americas Society www.as-coa.org
- Asia Society Museum www.asiasociety.org
- The Aspen Institute Arts Program www.aspeninstitute.org
- Le Poisson Rouge www.LPR.com
- The Public Theater www.publictheater.org
- The New 42nd Street www.new42.org
- Rattlestick Playwrights Theater www.rattlestick.org
- Society of Illustrators www.societyillustrators.org
- Theatre Development Fund www.tdf.org



### 2016 Summer Arts Internship Award Forum

Oct 26, 2016

AWARDEE SPEAKER

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- ISABEL FOX Storyville Entertainment
- JAMES KOGAN
   Pi Recordings
- SILA ULUG
  The Whitney Museum of American Art
- SAJDA WAITE
   North American Cultural Laboratory

The Summer Arts Internship Award is made possible by the generous support of the Office of President Jennifer J. Raab.







### APPLICATION MATERIALS

COMPLETED OOA APPLICATION FORM

COPY OF SOCIAL SECURITY CARD (or number)

LETTER OF RECOMMENDATION FROM FACULTY ADVISOR COPY OF HUNTER STUDENT ID CARD (front and back)

If a Permanent Resident, COPY OF GREEN CARD (front and back)

LETTER OF INTERNSHIP OFFER FROM ORGANIZATION

# OFFICE OF THE ARTS 2017 SUMMER ARTS INTERNSHIP AWARD

OOA will provide stipends to undergraduate students for unpaid internships in the arts during the summer of 2017. Award amounts will be based on student qualifications, internship duration and hours worked. In past years we have awarded \$1500 for part-time and \$3000 for full-time internships.

#### **QUALIFICATIONS**

- U.S. citizen or Permanent Resident (Green Card holder).
- Current GPA of 3.0 or higher.
- 2 Undergraduate student who will not be graduating in lune 2017.
- 5 Student must find the internship on his/her own and provide proof of offer at time of application.
- 3 Completed at least 12 credits in an arts discipline at the time of application.
- 6 Student must identify a Hunter College Faculty Advisor from a relevant academic arts department.

Priority will be given to a student majoring or minoring in an arts department, program or concentration.

Such as: studio art, art history, creative writing, dance, film, media, music & theatre.

**OCTOBER** 

NOVEMBER - DECEMBER

JANUARY -FEBRUARY MARCH -APRIL

JUNE -SEPTEMBER

RECOMMENDED TIMELINE Attend the OOA Summer Arts Internship Award Forum

Research Summer 2017 internships. (See back page for how to find an internship) Apply for Summer 2017 Internships

After receiving confirmation of internship offer, apply for the OOA Summer Arts Internship Award May 1: Priority Deadline May 15: Final Deadline

MAY

INTERNSHIP PERIOD: Enjoy your summer internship! Submit your Midway & Final reports